



## PRO FORMA INVOICE

The Motor Ombudsman  
71 Great Peter Street  
London  
SW1P 2BN

VAT: 931 9743 04

Items ordered	Quantity	Unit Price	Net Amount	VAT Code	VAT Amount
12 Month Dual Code Subscription (Vehicle Sales & Service & Repair)	1	320.00	320.00	OR	64.00

Total Net Amount: £320.00

Total VAT: £64.00

**Total** £384.00

VAT Codes:

OZ – Zero

OR - Standard @ 20.0%

OO - Outside Scope

## How to pay for renewal

Please renew and pay for your accreditation by logging-in to the [Business Portal](#).

If you're a first time user or have forgotten your password, please use the email address associated you're your account and click 'request new' password. This will allow you to set up / reset the password to access your account.

If you wish to change your accreditation from a single code to both codes, please give us a call so we can assist you.

You can contact our Business Services team on 0345 241 3008 (option 2) or email: [business@tmo-uk.org](mailto:business@tmo-uk.org)

## Direct debit

You can now set up an annual direct debit for your accreditation. This option is available when you go through the renewal process and means that your accreditation will automatically renew each year, giving you peace of mind that your accreditation will never lapse.